

# Green rules: exhibitor checklist

Tick each item when checked for your show and supplier. Evidence IDs refer to the report and data files. This is a practical checklist, not compliance advice.

- |                          |                                                                                                                                                                                                                                                   |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <b>Read your own show's manual, not the venue pledge</b><br>Only 3 of 68 shows bound exhibitors to a green materials rule. Note which clauses say must and which say encourage.<br>Evidence: S9-0053, S9-0055, S9-0060                            |
| <input type="checkbox"/> | <b>Check hanging-banner rules for PVC</b><br>Infosecurity Europe bans PVC single and double sided banners for rigged (hung) structures only. Confirm what applies to your stand graphics.<br>Evidence: S9-0053                                    |
| <input type="checkbox"/> | <b>Space-only stand? Look for stand programmes and forms</b><br>London Tech Week requires Better Stands compliance and a sustainability questionnaire from space-only contractors.<br>Evidence: S9-0055, S9-0056                                  |
| <input type="checkbox"/> | <b>Check for plastics bans</b><br>Global Offshore Wind forbids plastic packaging, cups and bottles; Business Design Centre bans single-use plastic cups and bottles.<br>Evidence: S9-0060, S9-0087                                                |
| <input type="checkbox"/> | <b>Budget for clean-up and ask for the amount</b><br>£500 + VAT at 3 shows; FIT Show starts at £300 + VAT plus a £500 + VAT fine. Some manuals give no amount: ask the organiser.<br>Evidence: S9-0062, S9-0063, S9-0065, S9-0086                 |
| <input type="checkbox"/> | <b>Order waste removal in advance where required</b><br>London Tech Week: waste removal is not free of charge and must be ordered in advance.<br>Evidence: S9-0057                                                                                |
| <input type="checkbox"/> | <b>Ask which standard backs an eco claim</b><br>38 of 56 mainstream suppliers make an eco claim; 3 name a product standard (GRS or FSC). Ask for it for the exact product.<br>Evidence: S9-0097, S9-0106, S9-0118                                 |
| <input type="checkbox"/> | <b>Get take-back terms in writing</b><br>3 of 56 publish a route, each with its own scope: all graphics bought, eco range only, or under the original purchase contract.<br>Evidence: S9-0094, S9-0101, S9-0215                                   |
| <input type="checkbox"/> | <b>Compare eco and standard at the same size, finish and VAT basis</b><br>Same-size eco banners were +11.7% to +74.1%. Starting prices at different sizes do not show the premium; check eyelets and hemming too.<br>Evidence: S9-0220 to S9-0225 |
| <input type="checkbox"/> | <b>Keep dated copies</b><br>Save the manual clause, supplier claim and price you relied on, with the date. Rules and prices change between editions.<br>Evidence: Source appendix                                                                 |

Show / supplier: \_\_\_\_\_ Checked by / date: \_\_\_\_\_

Companion to: Do Green Exhibition Pledges Change What Exhibitors Must Actually Buy?