

BUYER CHECKLIST

Before you order a portable display.

- ☐ **Define the space**
Record assembled width, height and footprint, each wall run and venue clearance. Artwork bleed is not a frame dimension.
- ☐ **List every printed face**
Record front, reverse and counter graphics. Is a plain back or branded reverse included?
- ☐ **Confirm the hardware**
Name the frame material, connectors, feet and support parts. Optional accessories in a photograph may not be in the price.
- ☐ **Check transport and power**
Confirm bags/cases, packed size and weight. For lightboxes, list LEDs, power supplies and venue power separately.
- ☐ **Compare the selected price**
Record exact variant, VAT, destination delivery, design, rush work and promotion conditions. Unknown is not free.
- ☐ **Resolve contradictions before ordering**
Request precise specifications and contents in writing, the proof-approval deadline and delivery date. Public prices are not guaranteed quotes.

Compare like systems, not just like names. A “3m” wall, an illuminated SEG display and an L-shaped kit answer different needs.

General buying guidance from this public-source audit, commissioned by Stand Central. Evidence examples:

[\[Q021\]](#), [\[Q016\]](#), [\[Q028\]](#), [\[Q005\]](#), [\[QSCVATCART\]](#)

BUYER WORKSHEET

One basket. Every line accounted for.

Complete one copy per shortlisted offer. Retain the supplier's quotation and product link.

Supplier, product URL and date checked

Selected size, printed sides and layout

Frame, connectors, feet and graphics included

Counter / graphic; lights / power supplies

Transport: cases, packed size and weight

Item price and stated VAT basis

Delivery destination and confirmed charge

Design, checking and proof scope / charge

Artwork approval deadline and delivery date

Unresolved points and written confirmation

Venue space, power services, installation and other event expenditure remain separate. Never add an unknown cost as zero.
